

# COMMUNITY REDEVELOPMENT AGENCY MEETING

Immediately following  
City Commission Meeting  
July 24, 2007

## AGENDA

### A. CALL TO ORDER:

Roll Call

### B. MINUTES:

B 1. Approval: CRA Minutes of May 22, 2007

CRA Minutes of June 12, 2007

Distribution: (None)

### C. OLD BUSINESS:

C 1. Authorization for Irrigation Costs – FDOT Landscape Grant – South and North Apex

### D. NEW BUSINESS:

None

### ADJOURNMENT:

**APPEALS:** Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

**DISABILITY:** If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

MAY 22, 2007  
COMMUNITY REDEVELOPMENT AGENCY MEETING

The City Commission of Dade City, Florida, met in the City Hall Annex Commission Chambers in its capacity as the Community Redevelopment Agency, on this 22nd day of May A.D. 2007, at 6:48 p.m. The following board members were present: Chairman P.H. Brock and Board Members Steve Van Gorden, Scott Black, Eunice Penix and Camille Hernandez. City staff members present included City Manager Harold R. Sample, City Clerk/Finance Director James D. Class, Deputy City Clerk Joanna Akers, City Attorney Karla Owens, Police Chief P. A. Thompson, Safety Services Director J. P. Wubbena, and Administrative Services Director Laura Beagles.

The meeting was called to order by Chairman P.H. Brock.

The minutes of the CRA meeting of April 24, 2007 were approved as individually read.

OLD BUSINESS

Amy Ellis, Executive Director Downtown Main Street, submitted information on benches and trash receptacles for the downtown area. Board Member Van Gorden made a motion to approve the streetscape accessories. The motion was seconded by Board Member Hernandez, and on a vote the motion passed unanimously.

NEW BUSINESS

Debra Flood, Garden of Eden Salon & Day Spa, submitted a Fascade Improvement Grant for signage, painting of a mural, and installation of a Mediterranean-style balcony with exterior lighting, railings and a handicapped-access ramp. Amy Ellis, Executive Director Downtown Main Street, also submitted a color drawing of the mural. Board Member Black made a motion to approve the request for \$7,500 funding. The motion was seconded by Board Member Van Gorden, and on a vote the motion passed unanimously.

Mike Ingalls, Iron Mike's Cleaners (formerly Touch of Quality Cleaners), submitted a Fascade Improvement Grant for signage, painting, and installation of drive-through canopy. Board Member Van Gorden made a motion to approve the request for \$7,500 funding. The motion was seconded by Board Member Black, and on a vote the motion passed unanimously.

David Hevia, Kiefer Village Jewels, submitted a Fascade Improvement Grant for replacement of a deteriorating metal overhang on the building. It was noted that they have not met the three-year period between grants as required by the guidelines. Board Member Black made a motion to make an exception to the guidelines and approve the request for \$7,500 funding. The motion was seconded by Board Member Penix, and on a vote the motion passed unanimously. Board Member Black made a motion to consider

future exceptions to the three-year period between grants on a case-by-case basis. The motion was seconded by Board Member Penix, and on a vote the motion passed unanimously.

City Manager Harold Sample noted that there will be a Redevelopment Advisory Committee Training Session on June 19, 2007.

There being no further business before the CRA, on motion the meeting was adjourned at 7:05 p.m.

ATTEST:

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CHAIRMAN

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CLERK

JUNE 12, 2007  
COMMUNITY REDEVELOPMENT AGENCY MEETING

The City Commission of Dade City, Florida, met in the City Hall Annex Commission Chambers in its capacity as the Community Redevelopment Agency, on this 12th day of June A.D. 2007, at 7:22 p.m. The following board members were present: Chairman P.H. Brock and Board Members Steve Van Gorden, Scott Black, Eunice Penix and Camille Hernandez. City staff members present included City Manager Harold R. Sample, City Clerk/Finance Director James D. Class, Deputy City Clerk Joanna Akers, City Attorney Karla Owens, Police Chief P. A. Thompson, Safety Services Director J. P. Wubbena, and Administrative Services Director Laura Beagles.

The meeting was called to order by Chairman P.H. Brock.

The minutes of the CRA meeting of May 22, 2007 were approved as individually read.

NEW BUSINESS

The following memorandum dated May 25, 2007 was noted:

**To:** Honorable Mayor and Members of the City Commission  
**From:** Harold R. Sample, City Manager  
**Subject:** Commitment for Traffic Signal Mast Arm Color Maintenance –  
Meridian Ave. & 7<sup>th</sup> Street  
(Entire memorandum can be found in the City Clerk's file)

City Manager Harold Sample discussed the memo with the Commission. A motion was made by Commissioner Black to approve the commitment of color maintenance for the traffic signal mast at Meridian Avenue and 7th Street. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously.

There being no further business before the CRA, on motion the meeting adjourned at 7:25 p.m.

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MAYOR

ATTEST:

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# *City of Dade City*

## **AGENDA MEMO**

**To:** Honorable Members of the Community Redevelopment Agency  
**From:** James D. Class, Interim City Manager *JC*  
**Subject:** Authorization for Irrigation Costs - FDOT Landscape Grant  
**Date:** July 19, 2007

It is requested that the CRA consider the following information and recommendations:

### **BACKGROUND:**

In May of 2005, the City Commission approved a Grant Agreement with FDOT to receive up to \$60,000.00 in reimbursement funding for landscaping improvements as part of the 7<sup>th</sup> Street Resurfacing program. The area to be improved was ultimately identified as FDOT right-of-way islands as part of the US 301/98 north apex and roadway shoulders and islands at the south apex.

While the grant covers the costs of planning, materials and installation, the costs for irrigation are the responsibility of the City. In a meeting of the CRA on November 28, 2006, the CRA confirmed that cost for landscaping improvements in these "gateway" areas was eligible for CRA funding.

### **ISSUES:**

In order for irrigation for these improvements to be installed and the water service established, the CRA needs to approve the expenditure of non-reimbursable funds.

### **ALTERNATIVES:**

The CRA may:

1. Approve the use of CRA funds for these costs.
2. Decline to use CRA money and require General Fund monies be used for this purpose.

### **RECOMMENDATION:**

It is recommended that the CRA authorize the City Manager to expend up to \$5,000 for the materials, water account impacts and setup fees, and other related costs to establish irrigation for the FDOT landscaping grant improvement areas.

### **FUNDING:**

If approved, a budget amendment will be submitted for approval at the next meeting of the CRA.

NOVEMBER 28, 2006  
COMMUNITY REDEVELOPMENT AGENCY MEETING

The City Commission of Dade City, Florida, met in the City Hall Annex Commission Chambers in its capacity as the Community Redevelopment Agency, on this 28th day of November A.D. 2006, at 7:10 p.m. The following members were present: Chairman P.H. Brock and Board Members Scott Black, Eunice Penix, and Steve Van Gorden. Board Member Camille Hernandez was absent. City staff members present included City Manager Harold R. Sample, City Clerk/Finance Director James D. Class, City Attorney Karla Owens, Police Chief P. A. Thompson, Administrative Services Director Laura Beagles, Safety Services Director J.P. Wubbena and Executive Assistant Chris Chandler.

The meeting was called to order by the Chairman.

The minutes of the CRA meeting of October 24, 2006, were approved as individually read.

City Manager Harold Sample reported on the use of grant funds for vegetation to be planted at the north and south gateways to the City.

After discussion, Board Member Van Gorden moved to approve use of CRA funds for irrigation and a design plan. The motion was seconded by Board Member Black, and on a vote the motion passed unanimously. Board Members Black, Brock, Penix, and Van Gorden voted "AYE," with no one voting "NAY."

There being no further business before the CRA, on motion the meeting adjourned at 7:40 p.m.

  
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CHAIRMAN

ATTEST:

  
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CLERK