

COMMUNITY REDEVELOPMENT AGENCY MEETING

Immediately following
City Commission Meeting
September 13, 2007

AGENDA

A. CALL TO ORDER:

Roll Call

B. MINUTES:

Approval: July 24, 2007 Meeting Minutes
August 14, 2007 Meeting Minutes

C. OLD BUSINESS:

(None)

D. NEW BUSINESS:

- D 1. Streetscape Accessories - Park Benches and Trash Containers
- D 2. Fiscal Year 2006/2007 Budget Amendment Resolution
- D 3. Fiscal Year 2007/2008 Budget Resolution

ADJOURNMENT:

APPEALS: Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

DISABILITY: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

City of Dade City

AGENDA MEMO

To: Honorable Chairman and Members of the Community Redevelopment Agency
From: Karla S. Owens, City Attorney/Community Development Director *KSO*
Subject: Streetscape Accessories
Date: September 6, 2007

It is requested that the City Commission consider the following information and recommendation(s):

BACKGROUND:

The Redevelopment Advisory Committee (RAC) along with the Community Redevelopment Agency (CRA) have been discussing the commencement and continuation of the City's streetscape plan on both Meridian and 7th Streets in the designated CRA area. The CRA has previously approved the purchase of a total of 25 benches (5 to be purchased by Main Street) and 20 trash cans (5 to be purchased by Main Street) from CRA funds. These benches will be distributed throughout the downtown area. The City can "piggyback" on a recent bid package for the same purchases by the City of Jacksonville, Florida.

ISSUES:

On August 21, 2007, the RAC met and now recommends to the CRA purchase of the remaining 17 benches and 22 trash cans. Again, this purchase will be based on a similar bid package prepared by the City of Jacksonville. The price of the items is as follows: \$996.00/bench; \$564.00/trashcan; and \$224/trashcan lid. It is also proposed that Dade City Main Street will make the purchase and the City will reimburse Main Street for its proportionate share of the purchase. It is further recommended that benches be placed at the various locations as noted in the "Bench Placement" attachment. Finally, each bench weighs approximately 200 pounds. The RAC would like to request the assistance of City staff to unload the benches from the delivery truck when they arrive and to assemble the arms of the benches to the benches. Finally, staff's assistance will be needed to secure the benches to the cement sidewalk area once they are placed.

BENCH PLACEMENT

NORTH / SOUTH

7th Street / West Side of Street

1. Bus stop in front of CenterState Bank
2. LG Edwards Insurance / Matter of Taste
3. Hernandez Building
4. Alley
5. Lori Anne's / Lunch on Limoge
6. Kiefer's Village Jewel
7. Quits on Plum Lane
8. Bus stop in front of Coleman Ferguson
9. Going Postal
10. Pasco Motors
11. Del Carmen

7th Street / East Side of Street

12. Ivy Cottage
13. Larkin Building
14. Courthouse
15. Courthouse
16. Wachovia
17. American Eagle
18. Bonita's
19. Dade City Hardware

~~2 adult~~

6th Street / West Side of Street

20. Courthouse

6th Street / East Side of Street

21. Mainstreet Office
22. Coldwell Banker

Facing 8th Street

23. Old City Market
24. Nancy's Natural Health Foods

EAST / WEST

Church Avenue

25. Post Office

Pasco Avenue / South Side of Street

26. Hernandez Building / 8th Street parking lot
27. Beef O'Brady's / Western Edge

Pasco Avenue / North Side of Street

28. Annetta Antiques / 8th Street parking lot
29. Courthouse

Meridian Avenue / South Side of Street

30. Sugar Creek / Grapevine Antiques
31. Courthouse
32. Courthouse
33. City Hall

Meridian Avenue / North Side of Street

34. JABW
35. Wachovia or Kafe Kokopelli
36. Hugh Embry Library
37. YMCA

Would ask the RAC / City to also Consider

38. Church Avenue – McClain & Alfonso
39. ~~Facing 8th Street – Chamber of Commerce~~ *Bench on Trail*
40. 7th Street / East Side – Block that contains Tom's Restaurant
41 Trail Bench

Totals: *42. Badcock in 7th*

5 benches purchased by Mainstreet
35 benches purchase through CRA

copy
 This side
 only

Dade City CRA Revenues and Expenses

Fiscal Year	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	TOTALS
<u>Revenues</u>									
County TIF	\$5,190	\$16,876	\$30,701	\$39,950	\$36,740	\$45,357	\$67,474	\$140,545	\$382,833
City TIF	\$4,269	\$13,888	\$25,192	\$34,548	\$40,350	\$45,611	\$80,021	\$185,972	\$429,851
Interest	\$114	\$537	\$635	\$389	\$551	\$4,241	\$11,782	\$14,784	\$33,033
Balance Forward	\$0	\$9,398	\$17,446	\$64,402	\$86,306	\$141,769	\$214,452	\$349,616	
Total Revenues	\$9,573	\$40,699	\$73,974	\$139,289	\$163,947	\$236,978	\$373,729	\$690,917	\$845,717
<u>Expenditures</u>									
Annual fees / dues	\$175	\$300	\$175	\$370	\$570	\$570	\$570	\$570	\$3,300
Façade/ Exterior Grants		\$22,953	\$9,349	\$18,859	\$19,119	\$21,956	\$7,595	\$50,347	\$150,178
Street lights – Wachovia					\$2,489				\$2,489
Chamber – services				\$10,000			\$7,500	\$3,750	\$21,250
Main Street – services				\$10,000			\$7,500	\$3,750	\$21,250
Resurface parking lots				\$13,735					\$13,735
Miscellaneous			\$48	\$19			\$23	\$25	\$115
Median landscaping							\$925		\$925
Total Expenditures	\$175	\$23,253	\$9,572	\$52,983	\$22,178	\$22,526	\$24,113	\$58,442	\$213,242
Balance	\$9,398	\$17,446	\$64,402	\$86,306	\$141,769	\$214,452	\$349,616	\$632,475	\$632,475

City of Dade City

MEMO

To: Honorable Chairman and Members of the CRA Board
From: Jim Class, City Clerk / Finance Director **JC**
Subject: Amending the CRA budget for fiscal year 2006-2007
Date: September 7, 2007

It is requested that the CRA Board consider the following information and recommendations:

BACKGROUND:

Resolution No. CRA-2006-01 adopted a CRA budget for the 2006-2007 fiscal year.

ISSUES:

Resolution No. CRA-2007-01 amends the CRA budget for the 2006-2007 fiscal year as follows:

1. On May 22, 2007, the CRA Board approved streetscape accessories of benches and trash receptacles, with up to \$36,000 of funding to come from the CRA. Funding is being transferred for those purchases.
2. Due to a renewed interest in the building exterior grant program, the CRA Board has approved approximately \$100,000 in grants during the fiscal year. Based on past participation, only \$30,000 was originally budgeted, so the balance is being transferred into the account.

ALTERNATIVES:

1. Approve Resolution No. CRA-2007-01.
2. Do not approve Resolution No. CRA-2007-01.

RECOMMENDATION:

Approve Resolution No. CRA-2007-01.

FUNDING:

Funding is provided as outlined in the issues section.

Prepared at the direction of the CRA Board.

RESOLUTION NO. CRA-2007-01

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD OF DADE CITY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2006-2007 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Agency Board of the City of Dade City adopted its budget for fiscal year 2006-2007 in the amount of \$683,465 on September 21, 2007, and,

WHEREAS, the Community Redevelopment Agency previously approved the purchase of up to \$36,000 in streetscape accessories not included in the budget, and,

WHEREAS, due to the renewed interest in the building exterior grant program, the Community Redevelopment Agency has approved grants in excess of the original amount budgeted, and,

WHEREAS, the Community Redevelopment Agency finds it necessary to amend its budget for fiscal year 2006-2007.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DADE CITY, FLORIDA, THAT:

Section 1. The CRA budget for fiscal year 2006-2007 is hereby amended as follows:

<u>Type</u>	<u>Account</u>	<u>Current budget</u>	<u>Amended budget</u>	<u>Change</u>
Exp.	CRA - Improvements	\$ 586,365	\$ 480,365	- \$ 106,000
Exp.	CRA - Grants	\$ 30,000	\$ 100,000	+\$ 70,000
Exp.	CRA - Capital Equipment	\$ 0	\$ 36,000	+\$ 36,000

Section 2. After making the changes as outlined in section 1, the budget is adopted as revised.

Section 3. This resolution will take effect immediately upon its adoption.

DULY ADOPTED in open and regular meeting at Dade City, Florida, this 13th day of September, 2007.

PASCO COUNTY, FLORIDA
CITY OF DADE CITY

CHAIRMAN

ATTEST:

APPROVED AS TO FORM:

CLERK

CITY ATTORNEY

City of Dade City

MEMO

To: Honorable Chairman and Members of the CRA Board
From: Jim Class, City Clerk / Finance Director **JC**
Subject: CRA budget for fiscal year 2007-2008
Date: September 7, 2007

It is requested that the CRA Board consider the following information and recommendations:

BACKGROUND:

The CRA receives tax increment financing from the city and county each year to fund redevelopment activities within the community redevelopment area and as defined in the redevelopment plan.

ISSUES:

Resolution No. CRA-2007-02 adopts a CRA budget for the 2007-2008 fiscal year.

ALTERNATIVES:

The CRA Board may amend the budget, but must still adopt a resolution.

RECOMMENDATION:

Adopt Resolution No. CRA-2007-02.

FUNDING:

Funding for the fiscal year 2007-2008 CRA budget comes from tax increment financing, interest earnings, and cash balances brought forward.

Component Units	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
Community Redevelopment Agency	Actual (1)	Original (2)	Projected (3)	Requested (4)	(4) - (2)
Tax Increment - County	\$67,474	\$150,000	\$140,545	\$137,000	(\$13,000)
Interest	\$11,782	\$4,000	\$20,000	\$4,000	\$0
Tax Increment - City	\$80,021	\$190,000	\$185,972	\$190,000	\$0
Budgeted Cash Balances	\$0	\$339,465	\$349,616	\$270,304	(\$69,161)
TOTAL - COMPONENT UNITS	\$159,277	\$683,465	\$696,133	\$601,304	(\$82,161)

Community Redevelopment Agency	FY 05-06	FY 06-07	FY 06-07	FY 07-08	\$ Change
	Actual (1)	Original (2)	Projected (3)	Requested (4)	(4) - (2)
Personal Services					
Salaries & Special Pays	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0
FICA Taxes	\$0	\$0	\$0	\$0	\$0
Retirement Contributions	\$0	\$0	\$0	\$0	\$0
Insurance Contributions	\$0	\$0	\$0	\$0	\$0
Worker's Comp & Unemployment	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
Operating Expenses					
Professional Services	\$0	\$30,000	\$0	\$30,000	\$0
Accounting & Auditing	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$15,000	\$15,000	\$15,000	\$0
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0
Communications	\$0	\$0	\$0	\$0	\$0
Postage	\$0	\$0	\$0	\$0	\$0
Utility Services	\$0	\$0	\$0	\$0	\$0
Rentals & Leases	\$0	\$0	\$0	\$0	\$0
Insurance	\$0	\$0	\$0	\$0	\$0
Repair & Maintenance Services	\$925	\$10,000	\$5,000	\$10,000	\$0
Printing & Binding	\$0	\$0	\$0	\$0	\$0
Promotional Activities	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	\$199	\$1,500	\$201	\$1,500	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$10,000	\$0	\$10,000	\$0
Road Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Memberships, Subscriptions, & Registrations	\$395	\$600	\$395	\$600	\$0
Emergency Preparedness	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0
Contributions - Private Organizations	\$22,595	\$30,000	\$80,000	\$50,000	\$20,000
SUBTOTAL - OPERATING EXPENSES	\$24,114	\$97,100	\$100,596	\$117,100	\$20,000
SUBTOTAL - PERSONNEL & OPERATING	\$24,114	\$97,100	\$100,596	\$117,100	\$20,000
Capital Outlay & Debt Service					
Land	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$0
Improvements (Other Than Buildings)	\$0	\$586,365	\$0	\$484,204	(\$102,161)
Capital Machinery & Equipment	\$0	\$0	\$0	\$0	\$0
Debt Service - Principal	\$0	\$0	\$0	\$0	\$0
Debt Service - Interest	\$0	\$0	\$0	\$0	\$0
SUBTOTAL - CAPITAL & DEBT SERVICE	\$0	\$586,365	\$0	\$484,204	(\$102,161)
TOTAL	\$24,114	\$683,465	\$100,596	\$601,304	(\$82,161)

Prepared at the direction of the CRA Board.

RESOLUTION NO. CRA-2007-02

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD OF DADE CITY, FLORIDA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2007-2008; PROVIDING FOR THE DISPOSITION OF FUNDS REMAINING FROM THE 2006-2007 FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Agency Board of the City of Dade City wishes to set forth the appropriations and revenue estimates for its budget for fiscal year 2007-2008 in the amount of \$601,304, and,

WHEREAS, the Community Redevelopment Agency budget is included as part of the final budget of the City of Dade City for fiscal year 2007-2008.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DADE CITY, FLORIDA, THAT:

Section 1. The Community Redevelopment Agency Board does hereby adopt a budget for fiscal year 2007-2008.

Section 2. The budget for fiscal year 2007-2008 may be amended if there are significant changes to the millage rates levied by the city or the county or significant changes to the taxable value of the CRA area.

Section 3. Any monies remaining from the fiscal year 2006-2007 budget shall be allocated as required under Section 163.387(7) of the Florida Statutes.

Section 4. A copy of this resolution will be forwarded to the City Commission of Dade City.

Section 5. This resolution will take effect immediately upon its adoption.

DULY ADOPTED in open and regular meeting at Dade City, Florida, this 13th day of September, 2007.

PASCO COUNTY, FLORIDA
CITY OF DADE CITY

CHAIRMAN

ATTEST:

APPROVED AS TO FORM:

CLERK

CITY ATTORNEY