

COMMUNITY REDEVELOPMENT AGENCY MEETING

Immediately following
City Commission Meeting
February 12, 2008

AGENDA

A. CALL TO ORDER:

Roll Call

B. MINUTES:

Approval: December 11, 2007

C. OLD BUSINESS:

D. NEW BUSINESS:

D1. Façade Improvement Grants

A. Jose Frias – 14411 7th Street

NOTED:

ADJOURNMENT:

APPEALS: Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

DISABILITY: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

City of Dade City

MEMO

To: Honorable Chairman and Members of the CRA
From: James D. Class, Interim City Manager *JC*
Subject: Approval of payment for Building Exteriors Grant - Jose Frias
Date: February 8, 2008

It is requested that the CRA Board consider the following information and recommendations:

BACKGROUND:

Attached is documentation from the Design Review Committee of Main Street regarding the building exterior grant application from Jose Frias for the Del Carmen Mexican Store.

ISSUES:

The CRA Board approved a \$3,000 grant to Mr. Frias at the August 14, 2007 CRA meeting. The grant guidelines state that "No work for which a grant is sought shall begin until authorized by the CRA." The documentation from Mr. Frias shows that all the work was done prior to August 14. However, the original date of his application was March 14, 2007. Therefore, his application is being brought back to the CRA Board for a determination if any portion of the grant will be eligible for funding.

ALTERNATIVES:

1. Approve the payment of this grant application.
2. Approve a portion of this grant application for payment.
3. Do not approve the payment of this grant application.

RECOMMENDATION:

The CRA Board will have to determine whether or not to authorize payment of all or a portion of this grant.

FUNDING:

Funding is provided in the CRA budget for grants.

Please contact me if you have any questions or need additional information.

FEB 07 2008
Smck



CRA Bldg Exteriors Grant – Dade City, FL
Design Review Committee
(352) 567-0284

February 7, 2008

Mr. Jim Class
City Clerk/Finance Director
City of Dade City
P.O. Box 1355
Dade City, FL 33526

Dear Mr. Class,

At its meeting on August 14, 2007, the Community Redevelopment Agency approved a façade improvement grant in the amount of \$3,000 to Jose Frias for his property located at 14411 7th Street.

Mr. Frias began the work in March 2007 after turning his application in to the DRC, but his application was not submitted to and approved by the CRA until August 2007. From what I can gather the DRC met and discussed his application in March but had a few questions they needed answered before approval. When Sean came on in August he discovered that the application had never been submitted to the CRA and he immediately submitted it and it was approved.

Attached, please find a copy of the March DRC Meeting Minutes and documentation confirming completion of and payment for the approved exterior improvements. Physical inspection of the jobsite reveals the business has completed the improvements as outlined in the grant request.

Please begin the necessary paperwork to process the reimbursement to Mr. Frias in the above amount.


If you have any questions or need additional information, please let me know.

Thank you in advance for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Crystal Davenport".

Crystal Davenport
Grant Administrator



CRA Bldg Exteriors Grant – Dade City, FL
Design Review Committee
(352) 567-0284

Design Review Committee Meeting
March 30, 2007
8:30 am

Members present: Karla Owens, Gayle Hogan, Dale Laumer, Mark Davis, Jean Ward, Amy Ellis

The meeting was called to order at 8:45 a.m.

Review of Minutes: January 2007 minutes were reviewed and approved. No meeting was held in February.

Update of Prior Applications:

Norm & Brenda Bond, Coleman & Ferguson Building: Work on the brick pavers and front porch has been completed. The Bonds have submitted their documentation of costs and payment is being processed.

Mark Taylor, the Landmark Building: The CRA approved Mr. Taylor's request for an extension due to his wife's illness. Work should be completed by the end of April.

Review of Current Requests:

Jose Frias, Del Carmen Mexican Store: Mr. Frias has submitted an application to paint the front of his building at 14411 Seventh Street (formerly the Sign Wizard and Gina's Alterations). Mr. Frias plans an expansion of his existing store in this space. The request is for \$3,000 to paint the front of the building a light brown with red brick accents and faux doors. Mr. Frias submitted a sketch but has not submitted color samples. The committee would like to see color samples before approving the request; the request was tabled until the May 4 meeting and Amy will attempt to reach Mr. Frias to request samples.

New Business:

Design Guidelines: Karla reported that she is working with Main Street and the Chamber of Commerce on finalizing design guidelines for downtown. The goal is to provide flexible but specific guidelines for things like windows, awnings, etc. Main Street has reviewed the guidelines and made suggestions and the Chamber will be doing the same. Jean suggested that the Historic Preservation Advisory Board be given a copy for its review and Karla said she would provide it to them. The RAC has also been asked to review and make comments/suggestions. The city wants everyone involved so they can have consensus on the ordinance. An architectural review board, separate from the RAC and DRC, will be created under the ordinance as well to review plans for new buildings or renovations.

With no further business, the meeting was adjourned at 9:15 a.m.

JAN 16 2008

Janice

[REDACTED]

CRA Bldg Exteriors Grant – Dade City, FL
Design Review Committee
(352) 567-0284

December 11, 2007

Mr. Jim Class
City Clerk/Finance Director
City of Dade City
P.O. Box 1355
Dade City, FL 33526

Dear Mr. Class,

At its meeting on August 14, 2007, the Community Redevelopment Agency approved a façade improvement grant in the amount of \$3,000 to Jose Frias for his property located at 14411 7th Street.

Attached, please find documentation confirming completion of and payment for the approved exterior improvements. Physical inspection of the jobsite reveals the business has completed the improvements as outlined in the grant request.

Please begin the necessary paperwork to process the reimbursement to Mr. Frias in the above amount.

If you have any questions or need additional information, please let me know.

Thank you in advance for your assistance.

Sincerely,



Crystal Davenport
Grant Administrator



8-27-07

Paint Juan Bocardo	-----	2,700
Stucco Rogelio Carrillo	-----	1,100
Fixing wood (Jesus Sanchez) around window	-----	300
Demolition (Jesus Sanchez) old tile	-----	150
Scratch old paint & Primer Alex Garcia	-----	500

Gran total → \$ 4,750.00

JOSE LOIS FRIAS

3-11-07

14411-7~~5~~5th St.

TRABAJO PARA Jose Luis
Frias

Repairs of - Molden AV Corners

Price
For ~~the~~ Work

Repairs, Metal-Chets, and-screws
7-5-07

Wall-Repairs, Primer,

Repairs Total

\$ 500.00

A. Dorado



MACIAS & CERON
CONSTRUCTION, INC
JESUS SANCHEZ
14844 DADE CITY ST
DADE CITY, FL 33523
PHONE: 352-458-1254

INVOICE

INVOICE # 5
DATE: June 05, 2007

TO Del Carmen Grocery Mexican Store

QTY	DESCRIPTION	LINE TOTAL
	Take wall tile and Old Stucco of	180. ⁰⁰
	moulding and seal windows	150. ⁰⁰
	Scratching old paint on frames	135. ⁰⁰
	Paid on full	
		465. ⁰⁰

Rogelio Carrillo
9047 Wire Rd
Zephyrhills Fl, 33540

Jose Luis

Bill includes

- Lath
- Texture Stucco
- Sand Finish Beam

Labor and Materials \$950.00

date 7 / 30 / 07 No. 520700

received from Jose Luis Frias 1,000.00

amount One Thousand dls ^{00/100}

for payment of Paint Del Carmen Restaurant.

cash money order credit card check # _____

amount due		
amount paid		
balance		

from Pay Off to _____

signature Juan Bocardo 42SWS

\$ 150.00
1100.00

Rogelio Carrillo

date 7 / 19 / 07 No. 520693

received from Jose Luis Frias 1,700.00

amount One thousand Seven Hundred dls

for payment of Paint Del Carmen Restaurant

cash money order credit card check # _____

amount due		
amount paid		
balance		

from _____ to _____

signature Juan Bocardo 42SWS

CRA Building Exteriors Grant Program

APPLICATION

Name of Applicant: Jose Frias

Is Applicant a Tenant or Property Owner? owner.
(If applicant is a tenant, written authorization by the property owner must be included with application.)

Property Address: 14411 7th St.

Applicant Phone # 813-713-2447 426-4379

Is this an initial grant request (primary) or second request for the same project (supplemental)? _____

Type of Exterior Improvement Planned (please check/note all that apply)

Signage: Removal N/A New _____ Alteration _____ Repair _____

Building Improvements:

Side(s): N/A

Painting: Paint front of building light brown with some red brick & painted-on doors.

Structural Alterations: N/A

Cosmetic Alterations: (molding, trim, etc.) _____
sample colors ^{to be} provided.

Awnings: N/A

Other Work: (Please specify) _____

Total Cost of Project: \$4,000

Amount Requested: \$3,000 (Not to exceed \$7,500)
(Please note all grant funds are awarded based on a 25% - 75% owner-city match.)

D2

I hereby submit the attached plans, specifications and color samples for the proposed project and understand that these must be approved by the CRA Board.

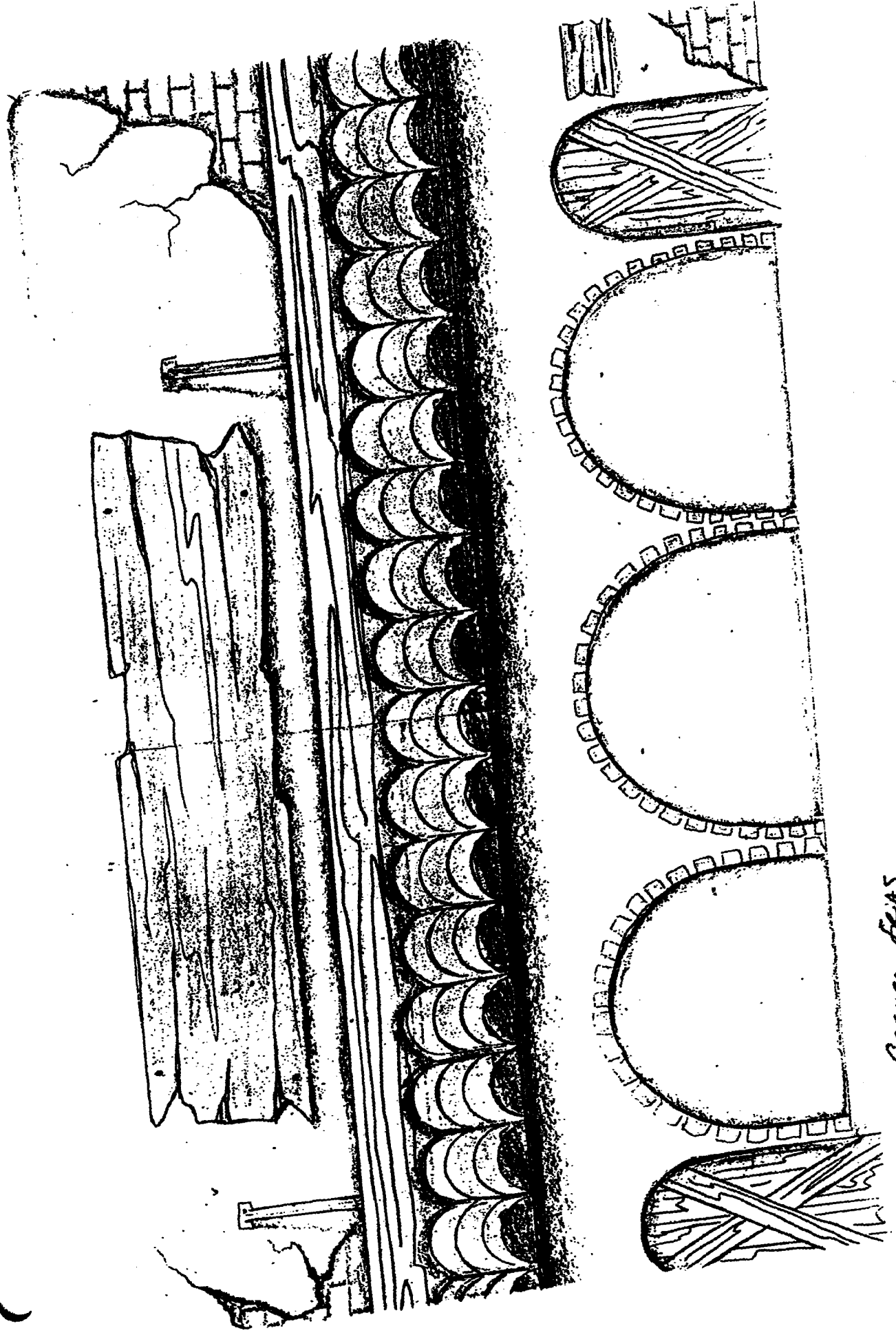
I understand that no work can begin until I have received written approval from the CRA.

I further understand that the project must be completed within 4 months from date of approval and grant monies will not be paid until the project is complete.

I agree to leave the project in its approved design and colors for a period of 3 years from the date of its completion.

JOSE LUIS FRIAS
Signature of Applicant

3-14-07
Date



Carmen Frias
Jose Luis Frias
813-426-4379
mex-store