

COMMUNITY REDEVELOPMENT AGENCY MEETING

Tuesday, January 13, 2009

<u>CITY COMMISSION / PLANNING AGENCY / CRA</u>	<u>CITY STAFF</u>
Scott Black, Mayor Steve Van Gorden, Mayor Pro-Tem Eunice M. Penix, Commissioner Camille Hernandez, Commissioner Curtis A. Beebe, Commissioner	William C. Poe, Jr., City Manager James D. Class, City Clerk/Finance Director Karla S. Owens, City Attorney/Com. Dev. Dir. Jose B. Gil, City Engineer/Public Works Dir.

AGENDA

A. CALL TO ORDER:

Roll Call

B. MINUTES:

Approval: December 09, 2008

C. OLD BUSINESS:

D. NEW BUSINESS:

D1. Update Report

NOTED ITEMS:

ADJOURNMENT:

APPEALS: Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

DISABILITY: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

City of Dade City

AGENDA MEMO

To: Chairman and Members of the Community Redevelopment Agency
From: Karen Traenkner, Development Review Tech / CRA Director
Subject: CRA Report – December 2008
Date: January 13, 2009

Following is a synopsis of CRA-related activities that occurred in December 2008:

Instead of a regular December RAC meeting, the Committee elected to hold a “Field Trip” on December 16 at 4 p.m. to review areas of the CRA that would be emphasized for renovations in 2008/2009. The following were in attendance: RAC Chairman Jean Ward, Vice-Chairman Bob Larkin, Sean Ashburn, City Engineer Jose Gil and Karen Traenkner. Agenda is attached and items noted below:

Alleyway between Matter of Taste & Hernandez Building:

Since the alley side of the Hernandez building has not been renovated, a suggestion was made to install a canopy or trellis supported by posts approximately 8 to 9 feet high on the building to camouflage the upper wall, and paint a mural on the wall below the canopy. Decorative lighting could be added, with a directional sign for public rest rooms with hours of operation listed. Accommodations would have to be made for the air conditioning pipe off Jason’s Salon plus three downspouts and a backflow preventer. A drainage system could also be installed.

Other options: (1) Relocate some of the brick from the 8th Street parking lot medians to “pave” the alleyway. (2) Install pavers provided by Hanson Hardscapes; they will be making a presentation at the February 17, 2009 RAC meeting.

8th Street Parking Lot:

There have been several trip-and-falls in the parking lot medians, due to the uneven nature of the brickwork – including two incidents within the last month at the same location. Options include:

- Installing a 5-foot sidewalk on both sides of each median, with landscaping in the middle; paved cross-over areas would be installed between the existing trees. This would be the least-expensive, least labor-intensive solution.

- Existing bricks could be cleaned and embedded in mortar. This would involve considerable time and money for cleaning and installation.
- If the first option were chosen, some of the bricks could be re-used to create brick-faced planters within the medians. Also, the concrete sidewalk could be tinted and stamped to mimic brick-work, at additional cost.

A bench would be installed at the end of each median. Dead trees would be removed and hedges planted to infill existing plantings.

Newspaper Racks:

Locations for newspaper racks would be in front of City Hall and the Post Office, Pasco Avenue on the south side of Lori Anne's, and the 8th Street parking lot.

The *St. Petersburg Times* has agreed to paint their standard newsracks black to match Dade City's benches and trashcans. They would be provided to the City free of charge.

Bench at 37836 Meridian Avenue:

At the merchant's request, the bench will be removed from this storefront; since there is no other suitable location on that block, the bench will be relocated to another street. Six of the remaining nine benches would be installed in the 8th Street lot; the remaining will be placed as needed throughout the CRA north to Whitehouse Avenue. Public Works will place the remaining trashcans in areas where they are most needed. All will be placed prior to Kumquat Festival on January 31.

Gateway Signage:

Karen will check with the Chamber of Commerce to determine the most frequently requested directions; sign placement will start with this information.

Streetlighting Proposal:

A meeting was held on December 11 at 9:30 a.m. with Ed Blommel, Lee Isham and Kathy Tyner of TECO, City Manager Billy Poe, Commissioner Curtis Beebe, RAC Chairman Jean Ward and Karen Traenkner. The following items were discussed:

- FDOT requires a 2-foot "clear zone" behind the curb line. ADA requires 5-foot sidewalk clearance.
- Where storefronts have fixed canopies and/or limited clearance, wallpacks can be used on the buildings. TECO **cannot** install lights directly on buildings.
- TECO can cut directional bores for streetlight installation, but would likely be more expensive than an outside contractor.

- Placement of lights is determined by Illuminating Engineering Society of North America (IES) standards for lighting design, based on 7th Street's classification by FDOT as a "Collector Intermediate" road.
- The "Cost in Aid of Construction" (CIAC) portion of TECO's bid includes concrete cutting, fixtures and total lineal footage of underground wiring.
- Lee Isham will calculate the cost of taking overhead lines underground at the intersections along 7th Street. Also, two tenants along 7th Street have overhead service that can be re-run.

Next steps in the process:

1. Do a walk-through on Wednesday, December 17 at 2 p.m. to confirm light placement.
2. Lee Isham will revise the streetlight plan to extend light to Whitehouse Avenue, the northern border of the CRA area.
3. Lee will also get a cost for TECO to do the concrete cutting as part of the CIAC.
4. TECO will present a proposal with CIAC figures at the January 20, 2009 RAC meeting. It can then be brought before the CRA on February 13 or 27.

On December 17, 2008 at 2 p.m. the following people had a brief meeting and walking tour of 7th Street: Ed Blommel and Lee Isham with TECO, Billy Poe, Curtis Beebe, Jean Ward and Karen Traenkner. Lee provided a new lighting site plan.

- Lights would be on a 10-year perpetual lease with TECO. If the City terminated the lease, there would be a charge for removal of the lights.
- There would be 77 streetlights installed between Howard and Whitehouse Avenues, costing a net \$40,000/year (deducting current streetlight electric costs, which would still be carried by the City).
- For budgetary purposes, Lee estimates a \$55,000 CAIC upfront cost.
- The TECO franchise with Dade City expires in one year.
- If the streetlighting contract has to be put out for bid, the City would have to provide an RFP and lighting plan; the plans provided by TECO are copyrighted and can't be copied for bidding purposes.
- The cities of Zephyrhills, Lakeland and Auburndale all have TECO lights.
- At intersections, the lights and poles are owned by the City. Lights can be retained on the concrete poles, but changed to metal halide fixtures to match the new lighting.

CITY OF DADE CITY

REDEVELOPMENT ADVISORY COMMITTEE

City Hall Annex

Tuesday, December 16, 2008

4 p.m.

AGENDA

“Field Trip”

- Review Bellomo Streetscape Boards
- Alleyway at Matter of Taste & Hernandez Building
- 8th Street Parking Lot
- Newspaper Rack Locations: City Hall, Post Office, Lori Anne’s, 8th St. Parking Lot
- Additional Locations for Benches & Trashcans
- Bench at 37836 Meridian Avenue
- Gateway Signage: Specific Locations