

City of Dade City

AGENDA MEMO

To: Honorable Mayor and Members of the City Commission
From: William Poe, City Manager
Subject: Request for State Road Closure for Steeplechase Parade, March 7, 2009
Date: January 21, 2009

It is requested that the City Commission consider the following information and recommendations:

BACKGROUND:

In order for special events to be conducted in the City that utilize State road rights-of-way, permits must be submitted to the Florida Department of Transportation (FDOT) by the sponsoring entity. These *Request for Temporary Closing/Special Use of State Road* applications, which contain provisions for assumption of responsibility for alternative traffic control and other provisions, must have the concurrence and endorsement of the City.

ISSUES:

We are submitting an application from The Dade City Youth Council for a parade to be held on March 7, 2009 in conjunction with the Little Everglades Steeple Chase Event.

We are also asking for Commission approval to allow Staff, under the direction of the City Manager and/or the Chief of Police, to temporarily close other City streets, not included in the permit to FDOT.

ALTERNATIVES:

The Commission may approve, direct changes to or reject this application. It should be noted that the City accepts oversight activities and responsibility relating to the street closings by approving these permit applications.

RECOMMENDATION:

It is recommended that the Commission approve the above noted *Request for Temporary Closing/Special Use of State Road* permit application for submittal to FDOT.

It is further requested that the Commission allow Staff, under the direction of the City Manager, to temporarily close other event-associated City streets.

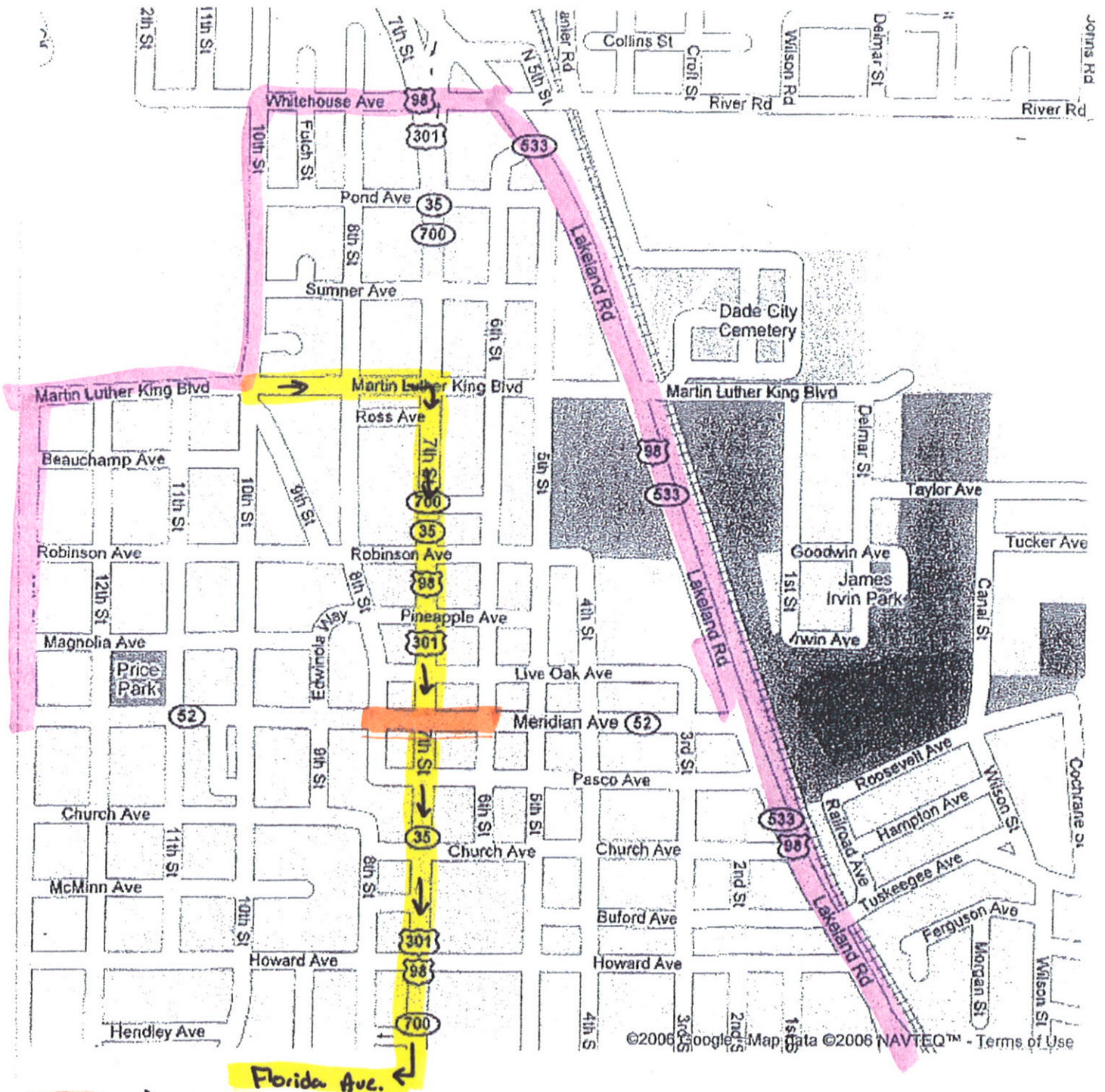
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
REQUEST FOR TEMPORARY CLOSING/SPECIAL USE OF STATE ROAD




850-040-65
 MAINTENANCE
 03/06
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- Instructions: 1. Obtain signatures of local law enforcement and city/county officials.
 2. This form must be submitted by the local governmental authority to FDOT to obtain written approval. Allow adequate time for the review.
 3. Attach any necessary maps or supporting documents.

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| NAME OF ORGANIZATION City of Dade City Youth Council | | PERSON IN CHARGE Camille Hernandez | | DATE 1-22-09 |
| ADDRESS OF ORGANIZATION 38020 Meridian Avenue | | | | TELEPHONE NUMBER 352-523-5050 |
| TITLE OF EVENT Little Everglades Steeplechase Parade | | | | |
| DATE OF EVENT 3/7/09 | STARTING TIME OF EVENT 11:00 AM | DURATION OF EVENT (APPROX.) 1hr. | ACTUAL CLOSING TIME (INCLUDING SETTING UP BARRIERS, ETC.) 10:00 AM | |
| PROPOSED ROUTE (INCLUDE STATE ROAD NUMBER, SPECIFIC LOCATION, ETC. - INCLUDE MAPS) Exit staging area onto MLK (headed east), Right (south) on 7th St./301 to Right on Florida Ave. | | | | |
| DETOUR ROUTE (INCLUDE ALTERNATE ROUTES - INCLUDE MAPS) Detour would be along Lakeland Rd/533/Truck route | | | | |
| NAME OF DEPT. RESPONSIBLE FOR TRAFFIC CONTROL, ETC. (CITY POLICE, SHERIFF'S DEPT., FLORIDA HWY. PATROL, ETC.) (INCLUDE PRECINCT NO.) Dade City Police Dept. | | | | |
| SPECIAL CONDITIONS | | | | |
| THIS SECTION IS TO BE COMPLETED WHEN PERMITTING SPECIAL USE OF A STATE ROAD FOR FILMING | | | | |
| LICENSED PYROTECHNICS OPERATOR _____ | | LICENSE NO. _____ | | |
| APPROVAL OF LOCAL FIRE DEPARTMENT _____ | | | | |
| LIABILITY INSURANCE CARRIER _____ | | POLICY EFFECTIVE DATE _____ | | |
| COVERAGE AMOUNT _____ (\$1,000,000 MINIMUM) | | | | |
| LENGTH OF COVERAGE _____ DAYS | | | | |
| FEDERAL AVIATION ADMINISTRATION APPROVAL FOR LOW FLYING FILMING _____ | | | | |
| ADDITIONAL LIABILITY INSURANCE AMOUNT _____ (\$5,000,000 MINIMUM) | | | | |
| TYPED NAME AND TITLE (INCLUDE BADGE NO IF APPROPRIATE) Ray E. Velboom, Chief - DC528 | | SIGNATURE OF CHIEF OF LAW ENFORCEMENT AGENCY | | DATE SIGNED |
| TYPED NAME AND TITLE OF CITY/COUNTY OFFICIAL William C. Poe, Jr., City Manager | | SIGNATURE OF CITY/COUNTY OFFICIAL <i>William C. Poe, Jr.</i> | | DATE SIGNED 1/22/09 |

Dade City, FL



-  - DOT Closure
-  - City Closure
-  - Detour