

**HISTORIC PRESERVATION ADVISORY BOARD
SEPTEMBER 18, 2008
MINUTES**

CALL TO ORDER

The meeting was called to order by Chairwomen Julia Pittman at 5:38 p.m.

ROLL CALL

The roll was called. Frank Bessenger was the only member absent and he had notified staff he would be unable to attend. Mr. Black joined the meeting in progress.

APPROVAL OF MINUTES

The minutes of the June 19, 2008 meeting were approved with the corrections noted below:

- 2nd page: to provide an update (insert the word *about*) historic marker to be purchased
- 2nd page: Mr. (Capitalize the **B** in Black) will discuss the matter
- 3rd page: which included (remove *Cathy Stearns*), Pam Lockliaer
- 3rd page: wished (remove the word me and insert the word *him*) success

Ms. Ward made the motion to accept with the recommended corrections and Mr. Dayton seconded the motion. All members voted in favor of the motion.

NEW BUSINESS

Ms. Beagles advised the Board that there were two (2) vacant positions for an alternate member. Members discussed possible names to consider which included Laura Beagles, Paul Baldwin, Harriet Riddaugh, and Roz Carr. Ms. Ward made a motion to rank the potential candidates as follows:

Laura Beagles, Harriet Riddaugh, Roz Carr and Paul Baldwin. Mr. Black seconded the motion. The motion passed. Ms. Beagles will contact Ms. Riddaugh to determine if she has interest in becoming an alternate. The Board will later make their recommendation to the City Commission.

OLD BUSINESS

Board members remain in agreement to send a letter to the owners of property listed on the City's Historic register inviting them to purchase and display a recognition plaque. Mr. Black suggested using a design similar to the one used in Sarasota. Ms. Beagles will obtain further information such as supplier, cost and minimum number required for ordering. Ms. Beagles informed the Board members that the procedure might require property owners could send in a reservation form and check made payable to the City. The City then could place the order. Ms. Beagles will finalize a draft letter once all the information has been obtained.

All Board members are eligible for reappointment for the term October 1, 2008 to September 30, 2010 as per Section 2-151, Dade City Code of Ordinance. All members expressed their desire to continue serving. Ms. Beagles will advise the City Manager so the names can be presented to the City Commission.

MEMBER REPORTS

Mr. Black provide a copy of a brochure published by the Zephyrhills Historical Association. The brochure is a self-guided tour of historic structures in Zephyrhills. The attractive guide provides a detailed map numbering the location of each property. A picture of each structure with a brief summary of historic significance is also provided.

Ms. Ward reminded Board members that she had worked extensively on a walking guide for Dade City. Ms. Pittman inquired as to what the status was of the intended guide. Ms. Beagles advised the information was given to the City Attorney's/Community Development Office as Commissioner Hernandez was obtaining volunteers (interns) from Saint Leo University to assist with such projects. No interns as yet had been recruited for such projects.

Ms. Beagles will copy the guide so each member can have a copy to review. She noted since the City's historic list was now digitized, the content for a brochure would be easy to create in such a format.

Mr. Black also mentioned that Rodney Cox Elementary School would be getting new windows and was not sure of the proposed design. Ms. Beagles reminded the Board members that the District School Board is exempt from having to pull permits and schedule inspections with the City's Building Official.

GENERAL DISCUSSION

Ms. Beagles thanked the Board for the wonderful opportunity and pleasure she has had serving as staff. The discussions have been most informative and she has increased her knowledge of the local area with means much to her as a descendent from one of the original pioneer families to settle in east Pasco, the O'Berry's. Ms. Pittman asked that the following be included in the written minutes:

As a longtime member of the Historic Preservation Advisory Board, I want to express my personal appreciation to Laura Beagles for the dedicated manner with which she has helped us in a great many ways. Among those were the assistance in the matter of immediate notification to the building department when a property owner of an historic structure is planning to make changes in their building; a program of notification of new owners of historical buildings providing them with packets of information and responsibilities of same; attending our meetings and providing us with the minutes and agendas for same. I feel it is a big loss to the City of Dade City and this Board that Laura will no longer be a part of our efforts. Thank you and we will miss you, Laura.

Presented by Ms. Julia Pittman, Chairwomen.

The other members too expressed their appreciation to Laura and thanked her for her dedication and efforts to enhance the advancement of the City's commitment to its historical structures.

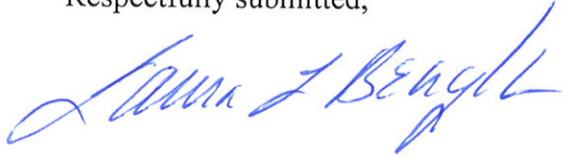
DATE AND TIME OF NEXT MEETING

The Board is scheduled to meet on Thursday, October 16, 2008.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:48 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Laura L. Beagles". The signature is written in a cursive, flowing style with a large initial "L" and a long, sweeping underline.

Laura L. Beagles