

# COMMUNITY REDEVELOPMENT AGENCY MEETING

Tuesday, March 24, 2009

5:30 p.m.

<u>CITY COMMISSION / PLANNING AGENCY / CRA</u>	<u>CITY STAFF</u>
Scott Black, Mayor Steve Van Gorden, Mayor Pro-Tem Eunice M. Penix, Commissioner Camille Hernandez, Commissioner Curtis A. Beebe, Commissioner	William C. Poe, Jr., City Manager James D. Class, City Clerk/Finance Director Karla S. Owens, City Attorney/Com. Dev. Dir. Jose B. Gil, City Engineer/Public Works Dir.

## AGENDA

**A. CALL TO ORDER:**

Invocation:  
Pledge of Allegiance:  
Roll Call:

**B. MINUTES:**

Approval: March 10, 2009

**C. OLD BUSINESS:**

C1. Approval – Recycling Container Proposal

**D. NEW BUSINESS:**

D1. Presentation – Street Lighting Improvements – TECO

D2. Approval – TECO Street Lighting Proposal

**E. NOTED ITEMS:**

E1. RAC Minutes – March 17, 2009

**ADJOURNMENT:**

**APPEALS:** Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

**DISABILITY:** If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

*City of Dade City*

# AGENDA MEMO

**To:** Chairman and Members of the Community Redevelopment Agency  
**From:** Karen Traenkner, Development Review Tech / CRA Director  
**Subject:** Recycling Container Proposal  
**Date:** March 18, 2009

**BACKGROUND:**

At the January 20, 1009 RAC meeting, Jennifer Seney, Recycling Coordinator for Pasco County, made a presentation about the County's recycling program. To promote recycling of plastic bottles and aluminum cans during special events in Dade City, Jennifer recommended a recycling container available through ClearStream; she brought a sample to show RAC and the Commission.

Dade City Main Street has spearheaded a drive for recycling and recruited the Chamber of Commerce and Garden Club to assist. Habitat for Humanity has also agreed to participate in the project and will take on the responsibility of gathering up containers at the end of each event and transporting the bags to the recycling center. This will free the CRA or City from having to collect bags at the end of each event, providing a dumpster or location for temporary storage, hiring a hauler to take the bags to a processing plant, and paying for processing – currently \$56.70 per ton + tipping fees.

**ISSUES:**

The City Attorney will draw up an Agreement with Habitat for set-up, collection and disposal of recycling containers and their contents.

ClearTainers has submitted a proposal to cover four cases (5-containers/case) of CycleMax recycling containers plus transporter for \$1,350 plus Shipping & Handling.

**RECOMMENDATION:**

At their March 17 meeting, RAC approved CRA's participation in the above proposal.

**FUNDING:**

The Garden Club, Habitat and Main Street have each committed \$250 toward the purchase, and the Chamber has pledged \$300. CRA's obligation would be the remaining \$300 plus S&H. A quote has been requested from ClearTainers for the total cost.

Respectfully Submitted,

Karen Traenkner

# Transporter Special Offer!

SPECIAL  
**\$1350**  
Transporter  
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CycleMax



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# *City of Dade City*

## **AGENDA MEMO**

**To:** Chairman and Members of the Community Redevelopment Agency  
**From:** Karen Traenkner, Development Review Tech / CRA Director  
**Subject:** TECO Streetlighting Proposal  
**Date:** March 18, 2009

### **BACKGROUND:**

Dade City has been working with TECO for over four years to replace streetlights along the 7<sup>th</sup> Street CRA area – from Howard Avenue through Whitehouse Avenue – with updated lights and poles incorporating underground electric service. The latest proposal from TECO, dated February 16, 2009 is attached. Total estimated monthly electric bill for 84 lights would be \$4,131.71, an \$8,300 deposit may be required, and the Contribution-in-Aid-of-Construction (CIAC) from the City is estimated at \$77,000.

Per TECO, “CIAC is required to cover excessive costs of installation that is not covered by the monthly rate.” This would include concrete cutting, fixtures and directional boring. Hard cost will be submitted when the project is approved.

### **ISSUES:**

There are still issues that will have to be resolved, including:

- Southwest corner of 7<sup>th</sup> Street & Meridian Avenue: The light has to be set off the curb due to Kiefer Village Jewels canopy that extends over the sidewalk. Recommend curbing be installed around the light to protect it from traffic turning from Meridian.
- Northeast corner of 7<sup>th</sup> & Meridian – Wachovia Bank: This corner is already well covered by bank-installed lights, two of which could likely be removed. The bank will be contacted.
- Sisters & Company at 37836 7<sup>th</sup> St.: Existing pole will have to be saw-cut to remove and a trashcan set on top of the old concrete base.
- At intersections such as 7<sup>th</sup> & Pasco Avenue, four existing light poles with amber lights can probably be replaced with two metal halide lights.
- Garden Café at 14227 7<sup>th</sup> St.: There is no curb to accommodate the streetlight. Bollards can be erected, or nearby planters relocated, to protect the light. FDOT signs can also be consolidated to unclutter the area.
- A similar situation exists at Pasco Motors, 14341 7<sup>th</sup> St.
- Two or three customers get electric service from power poles along 7<sup>th</sup> St.; their feed can be moved to the back of their building(s).

- Some buildings have fixed canopies that cover the entire sidewalk; an alternate lighting system, such as wallpacks, will have to be designed for those areas. TECO cannot install fixtures directly onto buildings.

NOTE: All the above work is not included in TECO's pricing and will be additional expense.

- Field verification is still needed to confirm placement due to location of water meters, utility lines, trees, setbacks, etc. TECO will work closely with Public Works on these items.
- A meeting will be set up with TECO, the CRA Director, and property owners / merchants along the affected area of 7<sup>th</sup> Street. This will give owners/merchants information on the impact of the lights and construction on their area and answer their questions and concerns. It will also provide them with contact information as the project progresses.
- TECO estimates the project to take four to six months after contract with the CRA.

**RECOMMENDATION:**

At their February 17 meeting, RAC approved TECO's plan and proposal for submittal to the CRA.

**FUNDING:**

The project will be funded by CRA funds. Total estimated monthly electric bill would be \$4,131.71, an \$8,300 deposit may be required, and the Contribution-in-Aid-of-Construction (CIAC) from the CRA is estimated at \$77,000. The monthly electric bill would be offset by the amount the City currently pays for existing lighting, estimated at \$500/month or \$6,000/year.

Respectfully Submitted,

Karen Traenkner

# OUTDOOR LIGHTING PROPOSAL



PropId: 239

Contact Name: William C Poe Jr

Work Request Number:

Billing Name: City of Dade City

Teco Rep: Lee Isham

Site Address: 7th St

Type	Service Description	Qty	RateCode	Total per Month
<b>Classic</b>	<b>DuskToDawn</b>			
	Classic Luminaire III 175 Watts MH Black	84	574	
	Franklin Composite 16 Ft. Pole Black	84	525	

\$3,714.39

Total Fixtures:	84	Total Poles:	84	Total KWHs:	6,216	SubTotal:	\$3,714.39
						FuelTotal:	\$403.11
Estimated Deposit (if required)	\$8,300.00					Gross Receipt Tax:	\$14.21
						Franchise Fee:	0.00 % \$0.00
						Pre-Tax Total:	\$4,131.71
						Florida State Tax:	0.00 % \$0.00
						ASCT:	\$3,760.85
						City Tax:	0.00 % \$0.00
						County Tax:	0.00 % \$0.00
						<b>TOTAL ESTIMATED MONTHLY BILL:</b>	<b>\$4,131.71</b>

Contribution-in-Aid-of-Construction	Amount:
CIAC – The Lighting Engineer has determined that there is a contribution-in-aid-of-construction (CIAC) for this job. CIAC is required to cover excessive costs of installation that is not covered by the monthly rate.	\$77,000.00

Notes:

This CIAC is an estimate only and may reflect high or lower charges.



Action: A motion was made and passed to plant cathedral oaks where there is sufficient space and irrigation. Nancy Johnson will get pricing for the trees from the Garden Club.

Alleyway at Matter of Taste & ANPM Building: Members decided to have permeable pavers installed from the 7<sup>th</sup> Street sidewalk to the end of the ANPM Building. The City Engineer, Lennie Naeyaert, will be requested to evaluate removal of existing asphalt. A master plan will then be developed for the alleyway prior to any work being started – to incorporate murals, planters, irrigation, utility relocation, etc. into the project. Agreements will then be drawn up with both building owners for any details involving their property.

Action: RAC members will meet on-site at 9 a.m. Thursday, March 26, to evaluate the entire alleyway project. Karen will then contact Jose Gonzalez with Hanson Hardscape Products for a quote on the paver system.

Event Recycling: The Garden Club, Habitat and Main Street have each committed \$250 – and the Chamber has pledged \$300 – toward purchase of ClearStream CycleMax containers for recycling at Dade City events. RAC members have agreed to pay the difference to purchase four cases of CycleMax containers, a transporter and two cases of recycling bags.

Action: Karen will negotiate a price for the above order and present at the March 24 CRA meeting for their approval.

CRA Map – Corrected: The corrected CRA map was handed out; this includes CRA #2 but excludes the triangular area bounded by the north side of Meridian Avenue, 5<sup>th</sup> Street and Highway 98 Bypass. Although this area was included in the 1998 Hoyt Report, it was not included in Resolution No. 526 dated February 1996 establishing the CRA District. It is not known why this area was excluded from the Resolution.

Streetlights: Ed Blommel and Lee Isham of TECO will make a streetlighting proposal to the CRA at the March 24 meeting. The project was approved by RAC at their February 17, 2009 meeting.

Revisions to Redevelopment Goals & Objectives: Several corrections and revisions were made to the Goals & Objectives. Members decided to add a Project List as an addendum to the document, listing specific goals for 2009. Two projects were added:

- Setting up a wireless connection in the Commission Chamber, so committee members can access agenda, minutes and hand-outs for meetings on their laptop computers rather than via paper documents. This will be researched with the City's IT Director.
- Contracting for a dumpster to recycle cardboard, to be set in a central location in the City. Karen will research when the City contracts with a new trash hauler in April.

Action: Karla will make revisions as noted above and submit them at the April 21 RAC meeting.

**New Business**

**Membership:** On March 10, the CRA elected Bill Dennis to replace Edna Gonzalez on RAC; Bob Larkin was re-appointed as a Merchant/Owner. A letter was received March 17 from Main Street, re-electing Nancy Johnson as their RAC representative.

**Adjournment:** The meeting was adjourned at 7:15 p.m.

Respectfully submitted by Karen Traenkner