

COMMUNITY REDEVELOPMENT AGENCY MEETING

Tuesday, April 14, 2009

5:30 p.m.

<u>CITY COMMISSION / PLANNING AGENCY / CRA</u>	<u>CITY STAFF</u>
Scott Black, Mayor Steve Van Gorden, Mayor Pro-Tem Eunice M. Penix, Commissioner Camille Hernandez, Commissioner Curtis A. Beebe, Commissioner	William C. Poe, Jr., City Manager James D. Class, City Clerk/Finance Director Karla S. Owens, City Attorney/Com. Dev. Dir. Lennie M. Naeyaert, P.E., City Engineer/ Public Works Dir.

AGENDA

A. CALL TO ORDER:

Invocation:
Pledge of Allegiance:
Roll Call:

B. MINUTES:

Approval: March 24, 2009

C. PUBLIC COMMENTS:

D. OLD BUSINESS:

E. NEW BUSINESS:

- E1. March-April CRA Report – Karen Traenkner
- E2. Downtown Dade City Main Street – Mid-year Report Presentation

F. NOTED ITEMS:

ADJOURNMENT:

APPEALS: Any person desiring to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at any meeting or hearing will need a record of the proceedings and may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

DISABILITY: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you to the provision of certain assistance within two (2) working days of your receipt of this notice. Please contact the Dade City Clerk's office, P.O. Box 1355, Dade City, FL 33526-1355; (352) 523-5052 for further assistance and information.

City of Dade City

AGENDA MEMO

To: Chairman and Members of the Community Redevelopment Agency
From: Karen Traenkner, Development Review Tech / CRA Director
Subject: CRA Report – March-April 2009
Date: April 14, 2009

Following is an update of RAC / CRA-related activities:

Streetlighting Proposal:

Since the CRA approved TECO's streetlighting proposal at the March 24 meeting, City Manager Billy Poe will negotiate a contract for the project in conjunction with the upcoming renewal of TECO's franchise agreement with the City.

Alleyway between Matter of Taste & ANPM Building:

On March 26, four RAC members conducted a field trip to the alleyway: Sean Ashburn, Bill Dennis, Nancy Johnson and Bob Larkin. It was decided to have pavers installed from the 7th Street end of the alley to the rest room parcel at the west end. Bob Larkin is drawing up a concept plan which will be submitted to RAC for comments and discussion.

Next step: Meet on-site with City Engineer Lennie Naeyaert to discuss the project and specifics regarding the pavers, especially excavation and preparation involved prior to installation.

8th Street Parking Lot Medians:

Public Works crews planted oak trees in the parking lot medians to replace dead trees removed last month. Further work to be coordinated includes: filling in shrubby areas; mulching around shrubs and trees; moving benches to the east end of the medians; and removing old light bases from the parking lots.

Recycling:

At the March 24 CRA meeting, RAC was prepared to present a proposal for purchasing an initial supply of ClearStream recycling containers, funded by the Garden Club, Habitat and Main Street at \$250 each; and the Chamber and CRA at \$300 each.

This item was pulled from the Agenda when Nita Beckwith, the Chamber's Executive Director, scheduled a meeting with Jennifer Seney to discuss obtaining containers through her group. In addition to acting as Pasco County Recycling Coordinator, Jennifer also represents Keep Pasco Beautiful (KPB). Representatives from the Chamber, Main Street, Garden Club and Habitat met on April 2. For the past three years, KPB has obtained grant funds from FDOT to provide ClearStream containers to organizations who want to recycle. Jennifer has extended an offer to "permanently loan" to Dade City 15 ClearStream containers – plus five additional units from Covanta Energy Corp. (incinerator operator in Shady Hills) – along with 100 recycling bags. The only requirement is that a basic report (copy attached) be submitted to KPB after each event – showing location, attendance, date, volunteers and number of bags of recyclables collected.

Christiana Swanson, Habitat Volunteer & Recycling Coordinator, has agreed to store, set up, collect and dispose of recycling containers and their contents, providing volunteers from their base of homeowners.

Bottom Line: Dade City organizations will be able to recycle at their events by coordinating with Habitat. There will be no cost for supplies until additional bags are needed, or until Fall when more events are scheduled and more containers may be needed.

Respectfully Submitted,

Karen Traenkner

City of Dade City Community Redevelopment Agency Annual Report for Fiscal Year 2007-2008

History

In November 1994, the City Commission created a Redevelopment Advisory Committee (RAC) to investigate the feasibility of creating a Community Redevelopment Agency (CRA) as authorized under Chapter 163, Part III, of the Florida Statutes. After an evaluation of the city using the eligibility criteria found the statutes, the committee issued a report of findings and recommendations to the City Commission. On February 13, 1996, the City of Dade City approved Resolution No. 526, which made a finding of necessity under Chapter 163 of the Florida Statutes and established the boundaries of the redevelopment district.

The City of Dade City Community Redevelopment Agency was created by Resolution No. 538, which was approved by the City Commission on May 14, 1996. This resolution provided for the City Commission to sit as the CRA board and for the permanent establishment of the RAC.

On May 25, 1999, the City Commission adopted two ordinances that further implemented the CRA. Ordinance No. 99-0734 approved the required redevelopment plan and Ordinance No. 99-0735 created the Redevelopment Trust Fund. These ordinances provided funding through tax increment financing from the city and the county. They also established 1998 as the base tax year for calculating tax increments, with the first year of collection beginning with fiscal year 1999-2000.

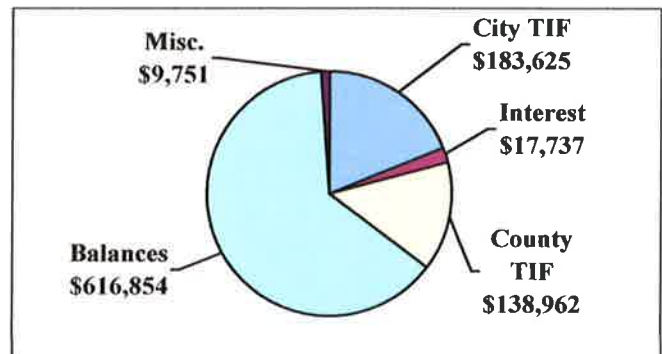
As a dependent special district of the city, audits of the CRA are performed annually and included as part of the city's audit. Records for the CRA are on file in the office of the city clerk, located in city hall at 38020 Meridian Avenue, Dade City, Florida 33525.

Activity

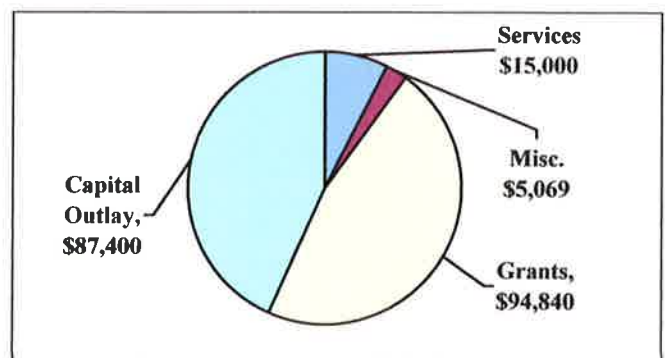
The Statement of Net Assets or Balance Sheet for the CRA as of September 30, 2008, is as follows:

Assets	
Cash and cash equivalents	\$764,752
Liabilities	
	\$ 132
Net assets	
Restricted assets	\$764,620

CRA revenues for the fiscal year came from the following sources:



CRA expenses for the fiscal year were spent on the following activities:



Grants are provided to qualifying owners for making exterior building improvements.

Income

On December 27, 2007, the following funds were received:

- \$138,961.90 from 2007 County Tax Increment
- \$183,624.56 from 2007 City Tax Increment

Interest on CRA funds is credited monthly and totaled \$17,737.29 for the fiscal year.

Miscellaneous contributions consist of the following:

- \$8,740.00: Main Street payment for five benches and five trashcans
- \$1,011.25: Main Street 25% payment for magnolias and roses for Downtown planters

Expenses

Grants: During this fiscal year, 25 grants were awarded for a total of \$94,839.99. Grant amounts ranged from as little as \$140.43 for signage to the maximum \$7,500 for major improvements such as storefront construction and/or repairs, stucco, paint, awnings, etc.

Capital Outlay: \$87,400.00 was paid to Victor Stanley, Inc. for 50 benches and 50 trashcans. They have been installed throughout the CRA area, with several held in reserve for future project areas. Photos are attached.

Services: Per Agreement No. CRA 07-007, Dade City CRA agreed to pay the Greater Dade City Chamber of Commerce \$7,500 toward Chamber costs to provide promotional materials for the CRA District. This was paid in two increments of \$3,750 each in April and August of 2008.

Per Agreement No. CRA 07-008, the CRA agreed to pay Downtown Dade City Main Street \$7,500 toward costs to serve as the point of contact for the façade improvement program, and to assist with plans and landscape designs for the CRA District. This was also paid in two increments of \$3,750 in April and August, 2008.

Miscellaneous: Additional expenses of \$5,069.34 include the following: Florida Redevelopment Association (FRA) dues; FRA Annual Meeting Registration; Special District fee; legal advertisement for the CRA Annual Report; magnolias and roses for Downtown planters; and supplies for installation of benches.

- **PUBLIC NOTICE**

City of Dade City Community Redevelopment Agency (CRA) Report Available

In accordance with S. 163.356(3)(c), Florida Statutes, the City of Dade City CRA has developed the annual report of its activities for the preceding fiscal year, including a complete financial statement setting forth assets, liabilities, income, and operating expenses as of the end of fiscal year 2008. This report has been filed with the City Clerk and is available online at www.dadecityfl.com or may be inspected during business hours in the office of the Clerk, located at 38020 Meridian Avenue, Dade City, Florida 33525, phone number 352-523-5052.

Please publish one time as a legal ad in the Pasco Tribune on March 28, 2009.



Bench & trashcan on Meridian Avenue



Bench along Meridian Avenue



Planters, bench & trashcan