

NOVEMBER 13, 2007
REGULAR CITY COMMISSION MEETING

The City Commission of Dade City, Florida, met in the City Hall Annex Commission Chambers in a regular City Commission meeting on this 13th day of November, 2007, at 5:32 p.m. The following members were present: Mayor P. H. Brock, II and Commissioners Steve Van Gorden, Scott Black, Camille Hernandez, and Eunice Penix. City staff members present included Interim City Manager/City Clerk/Finance Director James D. Class, Deputy City Clerk Joanna Akers, City Attorney Karla Owens, Police Captain David Duff, and Administrative Services Director Laura Beagles.

The meeting was called to order by Mayor P. H. Brock II, and invocation was given by Commissioner Scott Black, followed by the Pledge of Allegiance to The Flag.

Mayor Brock presented a Proclamation to representatives from Gulfside Regional Hospice proclaiming November 2007 as National Hospice/Palliative Care Month. Mayor Brock noted an additional Proclamation for Hernando-Pasco Hospice which staff will deliver to them.

The minutes of the October 9, 2007 regular City Commission meeting were approved as individually read. The minutes of the October 23, 2007 regular City Commission meeting were distributed.

PUBLIC HEARING

The following memorandum dated November 5, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Karla S. Owens, City Attorney/Community Development Director
Subject: Proposed Design Guidelines and Architectural Review Board
(Entire memorandum can be found in the City Clerk's file)

As this was the time and place for the first advertised public hearing on Ordinance No. 2007-0967, the ordinance was read by title only by the Deputy City Clerk, as follows:

ORDINANCE 2007-0967

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF
DADE CITY, FLORIDA CREATING ARCHITECTURAL DESIGN
GUIDELINES APPLICABLE TO THE DOWNTOWN COMMUNITY
REDEVELOPMENT PLAN AREA; PROVIDING FOR TITLE,
PURPOSE AND INTENT; PROVIDING DESIGN GUIDELINES AND
STANDARDS; PROVIDING FOR REVIEW OF DEVELOPMENT BY
AN ARCHITECTURAL REVIEW BOARD; PROVIDING FOR
APPEAL PROCEDURES; PROVIDING FOR REPEALER,
CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

City Attorney Karla Owens reviewed the proposed ordinance. It was the consensus of the Commission to delete the last sentence on Page 6 under 'Size' which states "Only one sign is permitted per wall". After discussion, a motion was made by Commissioner Van Gorden to move approval on Ordinance No. 2007-0967 and continue the final public hearing on November 27, 2007. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously. Commissioners Brock, Van Gorden, Black, Hernandez, and Penix voted "AYE," with no one voting "NAY." (Ordinance No. 2007-0967 in its entirety is on file in the City Clerk's office.)

The following memorandum dated November 5, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Karla S. Owens, City Attorney/Community Development Director
Subject: Proposed Design Guidelines and Architectural Review Board
(Entire memorandum can be found in the City Clerk's file)

As this was the time and place for the first advertised public hearing on Ordinance No. 2007-0968, the ordinance was read by title only by the Deputy City Clerk, as follows:

ORDINANCE 2007-0968

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF DADE CITY, FLORIDA CREATING AND APPOINTING A CITIZEN ARCHITECTURE REVIEW BOARD TO BECOME EFFECTIVE UPON ADOPTION OF ARCHITECTURAL DESIGN GUIDELINES; PROVIDING DEFINITIONS, JURISDICTION, PURPOSE, COMPOSITION, POWERS AND DUTIES OF THE ARCHITECTURE REVIEW BOARD; PROVIDING FOR REPEALER, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

City Attorney Karla Owens reviewed the proposed ordinance. After discussion, a motion was made by Commissioner Hernandez to move approval on Ordinance No. 2007-0968 and continue the final public hearing on November 27, 2007. The motion was seconded by Commissioner Van Gorden, and on a vote the motion passed unanimously. Commissioners Brock, Van Gorden, Black, Hernandez, and Penix voted "AYE," with no one voting "NAY." (Ordinance No. 2007-0968 in its entirety is on file in the City Clerk's office.)

CONSENT

On recommendation of staff, Commissioner Black moved approval of the Request for State Road Closure – Magical Night Christmas Parade on November 30, 2007, as part of the consent agenda. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

On recommendation of staff, Commissioner Black moved approval of the Request for State Road Closure – Classic Car Cruise-In on the 1st Saturday of each month from January through December 2008, as part of the consent agenda. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

On recommendation of staff, Commissioner Black moved approval of the Request for State Road Closure – Kumquat Festival on January 26, 2008, as part of the consent agenda. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

The following memorandum dated November 7, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Laura L. Beagles, Director of Administrative Services
Subject: Execution of Amendment Four (#4) Revision to Work Activity Plans, City of Dade City C.D.B.G. #05DB-2Q-08-61-02-N44
(Entire memorandum can be found in the City Clerk's file)

On recommendation of staff, Commissioner Black moved to approve Amendment Four (#4) modifying the current C.D.B.G. Contract with DCA to June 9, 2008, as part of the consent agenda. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

The following memorandum dated November 8, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Laura L. Beagles, Director of Administrative Services
Subject: Award of Bid and Authorize Purchase of Police Vehicles
(Entire memorandum can be found in the City Clerk's file)

On recommendation of staff, Commissioner Black moved to approve the Award Bid No. 08-01 to Jarrett Ford as the lowest most responsive bidder and authorize staff to issue a Purchase Order for Bid #08-01 for the following: Two (2) Ford Crown Victoria, 4-door, RWD, Police Package Sedans; Bid Price of \$21,150.00 each including the options of spotlight, two-tone paint, door lock and window deactivation and courtesy light deactivation, as part of the consent agenda. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

INTRODUCTION OF PROPOSED ORDINANCES

The introduction of Ordinance No. 2007-0969 – Proposed Howe Annexation was withdrawn from the agenda by City Attorney Karla Owens.

OLD BUSINESS

One (1) application was submitted for the alternate member to the Board of Adjustment. After discussion, a motion was made by Commissioner Van Gorden to move the approval for Mr. William Hill to be appointed as the alternate member to the Board of Adjustment. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously.

The following memorandum dated November 5, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Karla S. Owens, City Attorney/Community Development Director
Subject: Proposed Charter Revisions
(Entire memorandum can be found in the City Clerk's file)

City Attorney Karla Owens discussed the proposed amendments to the City Charter. Commissioner Hernandez proposed that on Page 2 - Section 2.02(b), we consider changing the term of office of elected officials and under Section 2.03(b), we consider changing the position of 'Mayor' to one that is elected by the public. Commissioner Van Gorden proposed that on Page 7 - Section 4.02, to omit the word "such" and change "City Manager" to "City Commission". City Attorney Karla Owens to draft a proposal and bring to the next meeting.

Mayor Brock and Commission discussed the City Manager selection. After discussion, the following three (3) candidates were selected most often by the Commission in their individual reviews: Bruce C. Behrens, Matthew D. Brock, and Robert T. Mearns. It was the consensus of the Commission to schedule interviews for Thursday, November 29th from 3:00 - 5:00 p.m. Administrative Services Director Laura Beagles to send out Thank-You letters to all 19 applicants.

The following memorandum dated November 8, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Karla S. Owens, City Attorney/Community Development Director
Subject: Proposed Terrace Park Subdivision
(Entire memorandum can be found in the City Clerk's file)

City Attorney Karla Owens and the Commission discussed the proposed Terrace Park Subdivision and agreed that traffic and density size are the two areas of concern. City Attorney Karla Owens to set-up a conference call with the developer and his representatives to discuss these issues and will update the Commission at next meeting.

City Engineer Jose Gil discussed the FDOT Tree Removal on Meridian Avenue. It was the consensus of the Commission to have the Garden Club review the FDOT Report and continue this to the next meeting.

NEW BUSINESS

The following memorandum dated November 9, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Jose B. Gil, P.E., City Engineer and Public Works Director
Subject: Change Order No. 1 to the Howard Avenue Drainage Improvement Project
(Entire memorandum can be found in the City Clerk's file)

City Engineer Jose Gil reviewed change order with the Commission. After discussion, a motion was made by Commissioner Black to approve Change Order No. 1 to Marlon Dunn Contracting. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

The following memorandum dated November 8, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Karla S. Owens, City Attorney/Community Development Director
Subject: Modification to Fire Service Interlocal with Pasco County
(Entire memorandum can be found in the City Clerk's file)

City Attorney Karla Owens reviewed the modification. After discussion, a motion was made by Commissioner Black to approve the modification to the Interlocal Agreement contingent on the County's approval. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously.

The following memorandum dated November 7, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Laura L. Beagles, Director of Administrative Services
Subject: Award of Bid No. 08-02 – Installation of Generator at 4th Street and Robinson Avenue (County Fire Station)
(Entire memorandum can be found in the City Clerk's file)

Administrative Services Director Laura Beagles reviewed the memorandum. After discussion, a motion was made by Commissioner Black to approve the Award of Bid No. 08-02 to Leedy Electric Corporation in the amount of \$11,640.00 for electrical and associated mechanical work for the installation of a natural gas emergency/standby generator, contingent of the county's approval. The motion was seconded by Commissioner Penix, and on a vote the motion passed unanimously.

The following memorandum dated November 9, 2007 was noted:

To: Honorable Mayor and Members of the City Commission
From: Jim Class, City Clerk / Finance Director
Subject: Resolution No. 2007-0963 – Amending the FY 2007-2008 Budget
(Entire memorandum can be found in the City Clerk's file)

City Clerk/Finance Director Jim Class reviewed the Resolution. A motion was made by Commissioner Black to approve Resolution No. 2007-0963. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously. on the County's approval. The motion was seconded by Commissioner Hernandez, and on a vote the motion passed unanimously.

COMMISSIONER ITEMS

Commissioner Penix asked if there was any update regarding the Police Chief selection.

Commissioner Hernandez thanked everyone for their support in the recent loss of her father. She also discussed a possible review committee for the selection of a Police Chief; St. Leo internships; citizen survey update; and telecommunications.

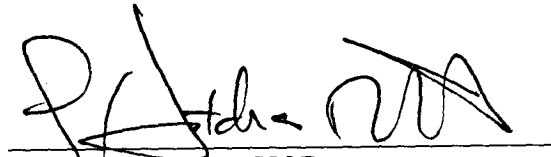
Commissioner Van Gorden discussed a Proclamation for the PHS Football Team; conference in New Port Richey; participation in the Homecoming Parade; and additional benches at the public bus stops.

Commissioner Black discussed the possibility of interns helping out with the Recreation Committee and Citrus Ridge update.

PUBLIC COMMENT

Individuals appearing before the Commission during the public comment portion of the meeting were: Greg Williams, Sally Redding, Jimmy Shive, and Lisa Thornton.

There being no further business before the Commission, on motion the meeting adjourned at 7:42 p.m.


MAYOR

ATTEST:


CLERK